Draft minutes of PPG meeting: 06/10/2026

1. **Welcome and apologies for absence**

Welcome by chair, Jane Ingham
Apologies for absence Chris Walton and Ces Smith
Present:
Jane Ingham , Margaret Perrin, Denise Richards, Linda Anderson, Fiona Hegarty, Sarah Wilde, Shayne Smith, Sally maynard Smith, Ellen Blacker, Charlotte Gorman and Janet Thompson

2. **Approval of previous meeting/s minutes**

Proposed by Linda Anderson
Seconded by Shayne Smith

3. **Practice update**

1: Charlotte Gorman updated us regarding the changes taking place with the pharmacy.
This has been sold and a new pharmacist, Gareth Lam who has bought the business, met with Charlotte on the 6th October. He is part of a group of independent Pharmacists in the region. It was suggested later in the meeting that it would be great if he could attend our next meeting in order to meet him and hear about his plans.

2: The autumn clinics for flu and covid vaccinations begin this following w/e. However, it has been disappointing that some patients after booking their appointments have cancelled to go elsewhere.

3: There has been a huge increase in the number of 2-3year olds not coming forward for their vaccinations.

4: The new cohort of patients coming for the RSV will be smaller this year.

5: A new Nursing Associate, Daisy has been appointed P/t for 3days per week, although working f/t this month to cover absences

6. Natalie Constable has competed her Advanced Care Practitioner Course and will now be supporting our on the day team seeing patients with new presentatiuons

7. Yoga For Health is coming to Malmesbury and will form part of the varying social prescribing options. It is likely to be those with long-term conditions who will be invited to attend, and referred by the Living Well Team, as well as on a first come first served basis

8: 'Beyond Dementia' will hod a patients' evening in the practice in November. The uptake for their programme needs boosting in North Wilts

9: The changes now had been completed with Patchs changed to System Connect. The team has been fully trained to run it, and whilst undertaking to complete requests within 48 hours, most are cleared by the end of the day.
10: The system for booking blood tests is being changed. It will no longer be possible to book online. Those requiring regular testing will be given a link at their next blood test, for online booking, or offered to book again for their next test. Otherwise, blood tests will be booked after appropriate GP or Health care professional referrals, and via the practice.

4. **Patient feedback and compliments**
The Vice Chairman passed on to Charlotte Gorman, practice manager, grateful thanks and appreciation for the way in which Charlotte had been able to solve these 2 patients' issues so effectively.

5. **Discussion Topics**
Communication with patients.
A discussion was held about the various ways in which PPG representatives relayed Practice information to their local groups. Most passed on info to their parish councils, some summarising contents, others sending copies of the minutes, some including their village fb pages. In the end it was agreed that to standardise the info, Charlotte would circulate to all members a copy of what was put on the Practice website. The minutes are put up on the practice website

6. **Suggestions from PPG members**
It was decided that it would be helpful for the person running the social prescribing programme would be invited to the next meeting to talk about the overall picture, including what is a social prescriber and what are the areas covered.

7. **Any other items for discussion**
It was agreed to keep the frequency of the meetings to 6 per year, held on the first Tuesday of alternate months.

It was noted that we are still missing representation from Lea, Oaksey and Milbourne. One member offered to approach a couple of people she knew in Lea and Milbourne to see if they'd be interested.

The meeting closed at 7.26pm